

City of Marietta, Oklahoma

Job Description

Position Title: Park and Cemetery Maint. Operator	Department: Operations
Pay Grade: H	Supervisor: Park and Cemetery Supervisor

Position Purpose:

To operate light maintenance equipment in support of a variety of maintenance activities involving landscaping; perform loading, hauling, scraping, sweeping, mowing and related operations; and to perform semi-skilled maintenance tasks.

Essential Functions and Duties:

- Assist in the maintenance of City recreational areas, parks, and cemeteries as needed.
- Respond to public inquiries in a courteous manner. Provide information within area of assignment and resolve complaints in an efficient and timely manner.
- Maintain and repair any type of equipment used in maintenance or repairs of rights-of-way, parks and cemeteries.
- Work in and near high traffic areas remaining mindful of nearby citizens
- Service equipment and make field adjustments and repairs as necessary
- Stand, carry and operates trimmers, blowers, edger's and other handheld, or pack, equipment
- Prune trees, sod, flowers and shrubs; weed grounds; rake leaves; fertilize, cultivate and trim park lawns.
- Be responsible for the safety of yourself, your crew members and general public in your work area
- Other duties as assigned or requested.

Education and Experience:

- Requires High School Diploma or GED
- Prefer two years performing maintenance work involving the operation of moderate to light construction and maintenance equipment.

Certificates and Licenses:

- Valid driver's license
- Preference for valid commercial driver's license.

Knowledge and Skills:

- Operation and maintenance of power-driven equipment,
- Practices, methods, and materials used in general construction, grounds maintenance, and general maintenance work.
- Ability to perform heavy manual labor.
- Communicate clearly and concisely, both orally and in writing.
- Occupational hazards and standard safety practices;

Physical Job Requirements:

Physical Activities	None	Under 1/3	To 2/3	Over 2/3	Physical Activities	None	Under 1/3	To 2/3	Over 2/3
Stand				X	Lift up to 25 pounds			X	
Walk				X	Lift up to 50 pounds		X		
Sit				X	Work Outdoors				X
Use hands to finger, Handle, or feel			X		Normal Vision with or without corrective lenses Low to Moderate Noise Level				
Climb or balance		X							
Stoop, kneel, crouch, or crawl		X							
Talk or hear				X					
Taste or Smell	X								

Conditions of Employment:

- Subject to post offer, pre-employment drug screen
- Subject to post offer, pre-employment fit for duty examination
- Subject to post offer, pre-employment criminal background check
- Must be at least 18 years of age

This is a Safety Sensitive position:

This job has been classified as a “safety sensitive” position as defined by the United States Department of Transportation drug and alcohol testing regulations, the Oklahoma Standards for Workplace Drug and Alcohol Testing Act and/or Oklahoma Medical Marijuana laws. In this position, you will be subject to drug and alcohol testing, which might include random testing. Marijuana is one of the substances included in the drug panel screening. Possession of a Medical Marijuana license will **not** excuse you from the testing process, or the consequences of testing positive for Marijuana.